

# ENFORD PARISH HALL AND READING ROOM

## ANNUAL GENERAL MEETING 2018

### Draft Minutes

PARISH HALL MANAGEMENT COMMITTEE MEETING  
Meeting held on Monday 26<sup>th</sup> November 2018 at 7.30pm  
In Enford Church

**Present:** Chairman, Peter Cliffe-Roberts

Bruce Waight, Richard Roberts, Mark Hiskett, Diane Christie-Rundle, Jane Young, David Spencer, Jackie Elkins

**Apologies Received:** Vick Exley, David Harbottle and Ollie Stagg

In attendance: Mr & Mrs D'Arcy-Irvine

#### 1. Welcome

The Chairman opened the meeting at 7.30pm and thanked everyone for coming. He spoke briefly about the actions /progress made by the PHMC over the last year including:

- The commissioning of a Building Surveyor's report.
- The decision to demolish the Hall due to its condition
- The cutting off of water and power to reduce costs and increase safety
- The boundary dispute (terminated by the Parish Council who felt the expenditure of further public money to continue the case was not justified)
- The "first registration" at the Land Registry of the Hall site
- The decision not to sell the site of the Hall
- The discussions on the future usage for the site, including the Public Meeting to invite Villager's opinions.
- The application to Wiltshire Council for planning consent for demolition and change of use to car parking and public gardens.
- The current financial situation – the bank account stands at £2,214.01

#### 2. Election of Officers and Representatives

All positions on the Committee (Officers and Representatives) needed to be formally voted and agreed on for the coming year. The secretary had contacted all existing members beforehand to see if anyone wished to stand down, no one did so. There were no requests from 'the floor' and so it was therefore proposed that as a 'block vote' the committee members would stay the same. Proposed by Richard Roberts and seconded by Bruce Waight with all members present

unanimously agreeing. A Chairman will be elected at the next meeting of the Committee.

**3. Declarations of Acceptance**

All Committee members are required to sign a 'Declaration of Acceptance of Office' which remains in force for one year and also acts as the 'Register'. All those present did so and the Secretary will contact those who were unable to attend in order to update the records.

**4. Verification of Minutes of 15<sup>th</sup> October 2018**

The Minutes of the last Committee meeting held on 15<sup>th</sup> October were accepted as a true record and proposed by Mark Hiskett and seconded by Diane Christie-Rundle.

**5. Goals for achievement in the coming year.**

- Demolition of Hall and levelling site
- Obtain costings for the laying out of parking spaces and gardens
- Invite interest from Longstreet residents in taking licences of parking spaces
- Prepare licence paperwork for vehicle owners
- Proceed with laying out and landscaping

**6. Questions:**

Mr D'Arcy-Irvine asked how many car parking spaces there would be?

**A.** The Chairman replied, '4'.

Mrs D'Arcy-Irvine asked

(i) Whether the car parking would be for the whole village?

**A.** Richard Roberts explained that this had been discussed and it was decided that residents of the section of Longstreet from the Swan to Baden Farm would be offered the opportunity as this is where the parking problem is at its worst.

Mark Hiskett explained that once the Consent had been received from Wiltshire Council, the PHMC would then be able to sort out the costings and offer the spaces to the 'qualifying' addresses. This would be discussed further at the next meeting.

(ii) Will the Charity still exist?

**A.** Peter Cliffe-Roberts said yes, the Charity would continue, and its Governing Document will be amended to reflect its changed purpose and aims, with the consent of the Charity Commission. It is the Charity (PHMC) who will manage the parking spaces and gardens.

- (iii) Will their permission be asked if any Contractor needs to go on to their land?
- A.** Peter Cliffe-Roberts explained that this had been one of the specifications in the invitations to quote for the demolition contract. The contractors were advised that no access onto adjoining land would be allowed and that the building therefore had to be demolished from the inside. It is not therefore expected that they will need access to any part of the land at Medina Cottage but if this is the case, he assured Mrs D'Arcy-Irvine that their permission would be requested.
- (iv) Where were the Minutes and Accounts for the AGM of 2017?
- A.** The secretary replied that any Minutes or Accounts from the 2017 AGM were the responsibility of the previous Committee and any records not showing on the website was the result of the transitional period between the two committees.

## **7 Date of next meeting**

This was agreed to be in early February as the PHMC should have more 'news' by then – Monday 11<sup>th</sup> was put forward and agreed. Mark Hiskett will be unable to attend as he is away then. Bruce Waight kindly offered his kitchen table as a suitably sized and warm venue and this was gratefully accepted.

The Chairman closed the meeting at 7.50pm

Elizabeth Harrison  
Secretary & Treasurer

## 2019 Enford Parish Hall Management Committee

Richard Roberts: **Voted on**

Peter Cliffe-Roberts: **Voted on.**

Bruce Waight: **Voted on**

Diane Christie-Rundle: **Voted on.**

Vick Exley: **Parish Council**

Mark Hiskett: **Parochial Church Council**

Jane Young: **Camera Club**

Ollie Stagg: **Football Club**

David Spencer: **Village Hall**

Jackie Elkins: **Newsletter**

David Harbottle : **Gardening Club**

Elizabeth Harrison: **Secretary**